



# **SPS Screens**

## **Sample DEO and CO Screens**

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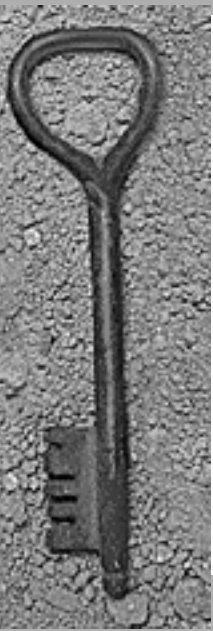
**The following SPS DEO and CO Screens you are about to view were designed to give you a high level overview of some of the DEO and CO menu screens.**

**This is an automated presentation that allows you to sit back and follow the screens. Each screen will be displayed for 10 seconds, then automatically scroll to the next screen, with the exception of the Menu Button screens (which display for 20 seconds).**

**Back**

**Forward**

**Exit**

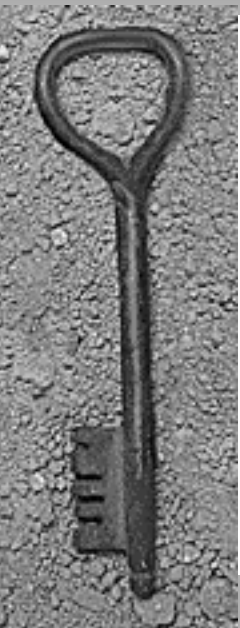


# SPS

## Sample Screens

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- DEO Main Screen
- DEO Create Schedules
  - Vendor Check
  - Vendor ACH
  - Summary (Checks)
  - Summary (Mixed)
  - Same Day Pay Request
- CO Main Screen
- CO Certify Schedule
  - Vendor Check with Viewing
  - Vendor Check without Viewing
  - View Prior Extracts



# SPS

## DEO Toolbar Buttons

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Hide/View Button: this button operates like a toggle switch. Click on it once, and it hides all of the other buttons on the toolbar. Click on it a second time, and it displays all of the other buttons on the toolbar.

NOTE: When a button is hidden, the underlying functionality is not eliminated.



Create Button: this button is used to access the screens used in creating schedules.



Upload Button: this button is used to upload schedules created external to the SPS application.



Edit Button: this button is used to access the edit screen for a selected schedule.



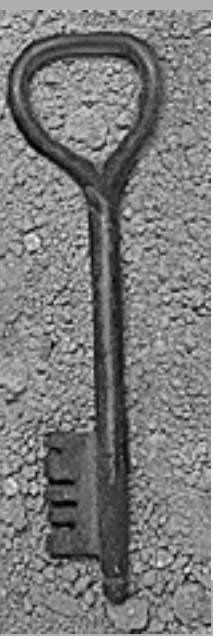
Delete Button: this button is used to delete selected schedules.



Move to Edit Button: this button is used to move schedules from the “Submitted to CO” state back to the “Editable” state.



Submit to CO Button: this button is used to submit one or more schedules in the “Editable” state to the “Submitted to CO” state for CO certification.



# SPS

## DEO Toolbar Buttons

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View Details Button: this button is used to view the details of a selected schedule.



Refresh Button: this button is used to refresh the schedule summary information on the “DEO Main” screen.



Print Details Button: this button is used to print the details of a selected schedule.



Print Summary Button: this button prints the FPA Schedule Summary list.



Manage ALC Billing Addresses Button: this button is used to create, update or delete ALC billing addresses.



Help Button: this button provides access to the DEO User Manual User Manual.



Main Menu Button: this button allows the DEO to return to the “DEO Main” Screen.



Logout Button: this button logs a user out of the SPS and returns the user to the client workstation desktop.

# SPS Sample Screens

## DEO Main Screen

Schedules Status Change View Print Configure SPS



Version:##

User: JOHN1 DEO1 (DEO)\*\*\*LIVE\*\*\*

Screen: Deo Main

10/15/2004 13:55 EDT

FPA: FPA1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject

Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000TESTKAS-32	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-33	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-34	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-35	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-36	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-37	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-38	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-39	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-40	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-41	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-42	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-43	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-44	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-45	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-46	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKAS-47	ACH Salary	00008281	Editable	10/12/2004	10/12/2004	2	\$4.98
0000TESTKCV-03	Check Vendor	00008281	Editable	09/09/2004	09/09/2004	3	\$899.97
0000TESTKCV-04	Check Vendor	00008281	Editable	09/28/2004	09/09/2004	3	\$899.97
0000TESTKNV-04	Manual Check Ve...	00008281	Editable	09/09/2004	09/09/2004	3	\$899.97
0000TESTKNV-06	Manual Check Ve...	00008281	Editable	09/09/2004	09/09/2004	3	\$899.97
000000000TESTKC	Manual Check Ve...	00008281	Submitted...	09/28/2004	09/28/2004	1	\$10,000,000.00
0000TESTKAS-03	ACH Salary	00008281	Submitted...	10/14/2004	10/12/2004	2	\$4.98

47 schedules loaded.

Back

Forward

Exit

# SPS Sample Screens

## DEO Main Screen – Schedule Type

Schedules Status Change View Print Configure SPS

Version:RELQ4.2d

User: JOHN1 DE01 (DEO)\*\*\*LIVE\*\*\*

Screen: Deo Main

01/26/2005 14:44 EST

FPA: FPA1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject

Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
00000TEST00002	Summary	00008281	Editable	01/26/2005	01/26/2005	5	\$785,616.00
00000TEST00003	Summary	00008282	Editable	01/26/2005	01/26/2005	6,005	\$656,465,555.00
0000TEST000001	Manual Check Vendor	00008281	Editable	01/26/2005	01/26/2005	1	\$6,546,464.00

**SPS Schedule Create**

Schedule Type (Select Schedule Type)

Sch (Select Schedule Type)

Regular Check

Manual Check

ACH

ACH Prenote

Summary

Summary Prenote

Same Day Pay

Continue

3 schedules loaded.

Back

Forward

Exit

# SPS Sample Screens

## DEO Main Screen – Schedule Sub\_Type

Schedules Status Change View Print Configure SPS

Version:RELQ4.2d

User: JOHN1 DE01 (DEO)\*\*\*LIVE\*\*\*

Screen: Deo Main

01/26/2005 14:45 EST

FPA: FPA1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject

Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
00000TEST00002	Summary	00008281	Editable	01/26/2005	01/26/2005	5	\$785,616.00
00000TEST00003	Summary	00008282	Editable	01/26/2005	01/26/2005	6,005	\$656,465,555.00
0000TEST000001	Manual Check Vendor	00008281	Editable	01/26/2005	01/26/2005	1	\$6,546,464.00

**SPS Schedule Create**

Schedule Type: Regular Check

Schedule Sub-Type: Vendor

Continue

- Vendor
- Misc
- Tax
- SSA Benefit
- SSI Benefit
- OPM Benefit
- RRB Benefit
- VA Benefit

3 schedules loaded.

Back

Forward

Exit



# SPS Sample Screens

## Create Vendor Check Schedule – Create 3<sup>rd</sup> payment

Actions SPS

Version:RELQ4.2d

User: JOHN1 DEO1 (DEO)\*\*\*LIVE\*\*\* Screen: Create Check Schedule 01/26/2005 14:50 EST  
FPA: FPA1

Schedule Type	Regular Check	Agency Name	SOME AGENCY:1	***LIVE***
Schedule Sub-Type	Vendor	Agency Billing Address 1	ADDR1:1	
Total Number of Payments	2	Agency Billing Address 2	ADDR2:1	
Total Amount	\$7,768,796.00	Agency Billing Address 3	ADDR3:1	
Office Number (ALC)*	00008281	Agency Phone Number	111-222-2222:1	
		Schedule Number*	00000TEST00005	

#	Amount	Payee
1	\$1,222,250.00	FIRST NATIONAL BANK
2	\$6,546,546.00	FIRST NATIONAL BANK

[Create Payment](#) [Edit Payment](#) [Delete Payment](#) [Update Payment](#)

Payment Detail

Agency ID	TREAS PG	Payee Name*	FIRST NATIONAL BANK
Enclosure Code	Direct Mail (1)	Address 1*	123 FAKE ST
Payment Amount*	600,031.50	Address 2	YOUR TOWN, MD
Account Symbol*	SD546464	Address 3	
Payee ID/TIN*	SF6464642	Address 4	
Type of Payment	<input type="checkbox"/>	<input checked="" type="checkbox"/> TOP Offset Eligibility	
Payment ID Line 1	SERVICE PAYMENT	Payment ID Line 8	
Payment ID Line 2		Payment ID Line 9	

Back

Forward

Exit



# SPS Sample Screens

## DEO Main Screen – Schedule Saved

Schedules Status Change View Print Configure SPS



Version:RELQ4.2d

User: JOHN1 DEO1 (DEO)\*\*\*LIVE\*\*\*

Screen: Deo Main

01/26/2005 14:51 EST

FPA: FPA1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject

Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
00000TEST00002	Summary	00008281	Editable	01/26/2005	01/26/2005	5	\$785,616.00
00000TEST00003	Summary	00008282	Editable	01/26/2005	01/26/2005	6,005	\$656,465,555.00
00000TEST00005	Check Vendor	00008281	Editable	01/26/2005	01/26/2005	3	\$8,368,827.50
0000TEST000001	Manual Check Vendor	00008281	Editable	01/26/2005	01/26/2005	1	\$6,546,464.00

4 schedules loaded.

Back

Forward

Exit

# SPS Sample Screens

## DEO Main Screen – Edit Schedule

Schedules Status Change View Print Configure SPS



Version:RELQ4.2d

User: JOHN1 DEO1 (\*\*\*LIVE\*\*\*)

Screen: Deo Main

01/26/2005 14:52 EST

FPA: FPA1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject

Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
00000TEST00002	Summary	00008281	Editable	01/26/2005	01/26/2005	5	\$785,616.00
00000TEST00003	Summary	00008282	Editable	01/26/2005	01/26/2005	6,005	\$656,465,555.00
00000TEST00005	Check Vendor	00008281	Editable	01/26/2005	01/26/2005	3	\$8,368,827.50
0000TEST000001	Manual Check Vendor	00008281	Editable	01/26/2005	01/26/2005	1	\$6,546,464.00

4 schedules loaded.

Back

Forward

Exit

# SPS Sample Screens

## Create Vendor Check Schedule – Edit Schedule

Actions SPS

Version:RELQ4.2d

User: JOHN1 DE01 (DE0)\*\*\*LIVE\*\*\* Screen: Edit Check Schedule 01/26/2005 14:53 EST  
FPA: FPA1

Schedule Type	Regular Check	Agency Name	***LIVE***
Schedule Sub-Type	Vendor	Agency Billing Address 1	
Total Number of Payments	3	Agency Billing Address 2	
Total Amount	\$8,368,827.50	Agency Billing Address 3	
Office Number (ALC)*	00008281	Agency Phone Number	
		Schedule Number*	00000TEST00005

#	Amount	Payee
1	\$1,222,250.00	FIRST NATIONAL BANK
2	\$6,546,546.00	FIRST NATIONAL BANK
3	\$600,031.50	FIRST NATIONAL BANK

Create Payment Edit Payment Delete Payment Update Payment

Payment Detail

Payee Name\*

Back

Forward

Exit



# SPS Sample Screens

## Create Vendor Check Schedule – Submit to CO – TAS Summary

Actions SPS

User: JOHN1 DE01 (DE0)\*\*\*LIVE\*\*\* FPA: FPA1 Screen: Edit Check Schedule 01/26/2005 14:53 EST Version:RELQ4.2d

Agency Name \*\*\*LIVE\*\*\*

Agency Billing Address 1

Schedule Type Regular Check

Schedule Sub-Type Vendor

Total Number of Payments 3

Total Amount \$8,368

Office Number (ALC)\* 0000

**Schedule Summary Information**

Secure Payment System Local System Date: 01/26/2005 14:54 EST

Schedule Totals Display

Schedule Type Check Vendor \*\*\*\* Live \*\*\*\*

Schedule Number 00000TEST00005 ALC 00008281

Number of Payments For This Schedule 3

Total Amount For This Schedule 8368827.50

Appropriation Summary

Account Symbol	Amount
SD546464	8368827.50

Continue Submit to CO Show Payment Details Cancel Submit to CO

Create Payment Edit Payment Delete Payment Update Payment

Payment Detail

Payment Name\*

Back

Forward

Exit

# SPS Sample Screens

## Create Vendor Check Schedule – Submit to CO – TAS Details

Actions SPS

Version:RELQ4.2d

User: JOHN1 DE01 (DEO)\*\*\*LIVE\*\*\* Screen: Edit Check Schedule 01/26/2005 14:54 EST

FPA: FPA1

Schedule Type  
Schedule Sub-Type  
Total Number of Payments  
Total Amount  
Office Number (ALC)\*

\*\*\*LIVE\*\*\*

**Schedule Payment Information**

Secure Payment System Local System Date: 01/26/2005 14:55 EST  
Schedule Totals Display

Schedule Type Check Vendor \*\*\*\* Live \*\*\*\*  
Schedule Number 00000TEST00005 ALC 00008281  
Number of Payments For This Schedule 3  
Total Amount For This Schedule 8368827.50

Payment Summary

Payment Number	Payee/Vendor ID	Payee/Vendor Name	Enclosure Code	Amount
1	S6464646	FIRST NATIONAL BANK	0	1222250.00
2	SDF65464	FIRST NATIONAL BANK	0	6546546.00
3	SF6464642	FIRST NATIONAL BANK	1	600031.50

OK

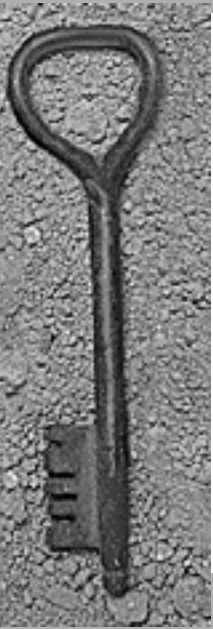
Payment Detail

Payee Name\*

Back

Forward

Exit



# SPS Sample Screens

## Create Vendor Check Schedule – Continue Submit to CO

Actions SPS

User: JOHN1 DE01 (DE0)\*\*\*LIVE\*\*\* Screen: Edit Check Schedule 01/26/2005 14:55 EST  
FPA: FPA1 Version:RELQ4.2d

Agency Name \*\*\*LIVE\*\*\*  
Agency Billing Address 1

Schedule Type Regular Check  
Schedule Sub-Type Vendor  
Total Number of Payments 3  
Total Amount \$8,368,275.00  
Office Number (ALC)\* 0000

### Schedule Summary Information

Secure Payment System Local System Date: 01/26/2005 14:54 EST  
Schedule Totals Display

Schedule Type	Check Vendor	**** Live ****
Schedule Number	00000TEST00005	ALC 00008281
Number of Payments For This Schedule	3	
Total Amount For This Schedule	8368827.50	

Appropriation Summary

Account Symbol	Amount
SD546464	8368827.50

[Continue Submit to CO](#) [Show Payment Details](#) [Cancel Submit to CO](#)

[Create Payment](#) [Edit Payment](#) [Delete Payment](#) [Update Payment](#)

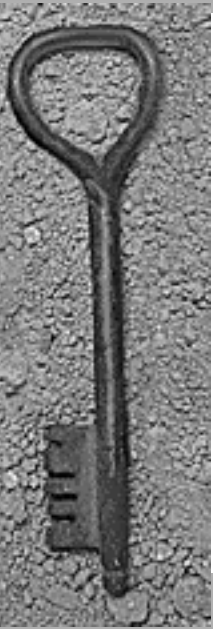
Payment Detail

Power Name\*

Back

Forward

Exit



# SPS Sample Screens

## Create Vendor Check Schedule – Submit to CO – Confirmation

Actions SPS

User: JOHN1 DE01 (DE0)\*\*\*LIVE\*\*\* Screen: Edit Check Schedule 01/26/2005 14:55 EST  
FPA: FPA1 Version:RELQ4.2d

Schedule Type	Regular Check	Agency Name	***LIVE***
Schedule Sub-Type	Vendor	Agency Billing Address 1	
Total Number of Payments	3	Agency Billing Address 2	
Total Amount	\$8,368,827.50	Agency Billing Address 3	
Office Number (ALC)*	00008281	Agency Phone Number	

00005

**SPS Response Message**

Schedule submitted to CO.

OK

#	
1	
2	
3	

Create Payment Edit Payment Delete Payment Update Payment

Payment Detail

Payee Name\*

Back








Forward

Exit

# SPS Sample Screens

## Create Vendor ACH Schedule

Actions SPS



Version:RELQ4.2d

User: JOHN1 DE01 (DEO)\*\*\*LIVE\*\*\*  
FPA: FPA1

Screen: Create ACH Schedule

01/27/2005 10:02 EST

Addendum Code CCD  
Payment Type ACH  
Office Number (ALC)\* 00008281  
Schedule Number\* 0000TEST001213

\*\*\*LIVE\*\*\*  
Payment Sub-Type Vendor  
Total Number of Payments 2  
Total Amount \$13,279.56

#	Amount	Payee
1	\$12,131.00	TEXACO
2	\$1,148.56	AMOCO

Create Payment

Edit Payment

Delete Payment

Update Payment

Payment Detail

Payment Amount\*  
Payee ID/TIN\*  
Payment Information ID  
Depositor Account Number\*  
Routing Transit Number\*

Account Symbol\* A550002  
Payee Name\*  
Account Type ☒ Checking ☐ Savings  
☐ Allotment  
☒ TOP Offset Eligibility

Back

Forward

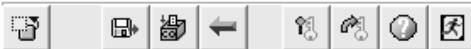
Exit



# SPS Sample Screens

## Create Summary Schedule (Checks)

Actions SPS



Version:RELQ4.2d

User: JOHN1 DEO1 (DEO)\*\*\*LIVE\*\*\*  
FPA: FPA1

Screen: Create Summary Schedule

01/27/2005 10:07 EST

Schedule Type Summary  
Total Amount \$1,103,159.00  
Destination RFC\* KFC  
Office Number (ALC)\* 00008281  
Schedule Number\* 00000TEST00025  
Total Number of Payments\* 5,523

Agency Name SOME AGENCY:1  
Agency Billing Address 1 ADDR1:1  
Agency Billing Address 2 ADDR2:1  
Agency Billing Address 3 ADDR3:1  
Agency Phone Number 111-222-2222:1

\*\*\*LIVE\*\*\*

### Schedule Details

Payment Date (MM/DD/YYYY)\* 04/01/2007  
Summary Type Codes\* Allotments (A)  
Sub-Type Codes\* Check (C)  
Control Number\* S346464

### Mixed Schedule Totals

Total Number of Checks  
Total Dollar Amount of Checks  
Total Number of EFTs  
Total Dollar Amount of EFTs

Treasury Account Symbol (1-10)	Amount (1-10)
S4546313	\$555,566.00
SD45161	\$541,132.00
TEST444	\$6,461.00

Add

Delete

Symbol\* Amount\*

### Remark (1-7)

Add

Delete

Schedule Remarks

Back

Forward

Exit

# SPS Sample Screens

## Create Summary Schedule (Mixed)

Actions SPS

Version:RELQ4.2d

User: JOHN1 DE01 (DEO)\*\*\*LIVE\*\*\*

Screen: Create Summary Schedule

01/27/2005 10:10 EST

FPA: FPA1

Schedule Type	Summary	Agency Name	SOME AGENCY:1	***LIVE***
Total Amount	\$250,250.00	Agency Billing Address 1 ADDR1:1		
Destination RFC*	KFC	Agency Billing Address 2 ADDR2:1		
Office Number (ALC)*	00008281	Agency Billing Address 3 ADDR3:1		
Schedule Number*	00000TEST00025	Agency Phone Number	111-222-2222:1	
Total Number of Payments*	10			

### Schedule Details

Payment Date (MM/DD/YYYY)*	04/01/2007
Summary Type Codes*	Allotments (A)
Sub-Type Codes*	Mixed Check/ACH (M)
Control Number*	S346464

### Mixed Schedule Totals

Total Number of Checks*	2
Total Dollar Amount of Checks*	250.00
Total Number of EFTs*	8
Total Dollar Amount of EFTs*	250,000.00

Treasury Account Symbol (1-10)	Amount (1-10)
TEST00001	\$50,000.00
TEST000002	\$200,250.00

### Remark (1-7)

Add

Delete

Add

Delete

Symbol\* Amount\*

Schedule Remarks

Back

Forward

Exit

# SPS Sample Screens

## Create Same Day Pay Request (SDPR)

Actions SPS



Version:RELQ4.2d

User: JOHN1 DE01 (DEO)\*\*\*LIVE\*\*\*

Screen: Create Same Day Payment Schedule

01/27/2005 10:14 EST

FPA: FPA1

Payment Type	Same Day Pay	Agency Name	SOME AGENCY:2	***LIVE***
Total Number of Payments	2	Agency Billing Address 1	ADDR1:2	
Total Amount	\$525,000.00	Agency Billing Address 2	ADDR2:2	
Office Number (ALC)*	00008282	Agency Billing Address 3	ADDR3:2	
Schedule Number*	0000TESTSDPR01	Agency Phone Number	111-222-2222:2	
Payment Date (MM/DD/YYYY)*	01/27/2005			
Approp Remarks 1	REIMBURSEMENT ACCOUNT			
Approp Remarks 2				
Approp Remarks 3	NOTIFY AGENCY WHEN PROCESSED			
Approp Remarks 4				

#	Amount	Payee
1	\$500,000.00	
2	\$25,000.00	JOHN LEE

Create Payment

Edit Payment

Delete Payment

Update Payment

### Payment Detail

Receiver RTN*		Type Code*	15
Product Code*	CTR/	Beneficiary Bank	
Depositor Account Number		Beneficiary Name*	
BBK Remarks		RFB	
Payment Amount*		Payee ID/TIN*	
Payment Remarks One			
Payment Remarks Two			

☒ TOP Offset Eligibility

Back

Forward

Exit

# SPS

## CO Toolbar Buttons

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Hide/View Button: this button operates like a toggle switch. Click on it once, and it hides all of the other buttons on the toolbar. Click on it a second time, and it displays all of the other buttons on the toolbar.

NOTE: When a button is hidden, the underlying functionality is not eliminated.



Print Summary List Button: this button prints the FPA Schedule Summary list.



Print Schedule Details Button: this button prints the schedule details for the selected schedule.



Certify With Viewing Details Button: this button allows the CO to certify the selected schedule(s) after viewing the details.



Certify Without Viewing Details Button: this button allows the CO to certify the selected schedule(s) without viewing the details.



Reject Button: this button enables the CO to reject the selected schedule(s).



Uncertify Button: this button enables the CO to uncertify previously certified schedules.

# SPS

## CO Toolbar Buttons

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Refresh Button: this button refreshes the FPA Schedule Summary list.



View Extracted Schedule Button: this button displays a summary list of extracted schedules.



View Schedule Details Button: this button displays the details of the selected schedule.



View Next Schedule Button: this button displays the next schedule if a group of schedules is selected for certification.



View Previous Schedule Button: this button displays a previous schedule if a group of schedules is selected for certification.



Help Button: this button allows the CO to access the Certifying Officer User Manual.



Main Menu Button: this button allows the CO to return to the “CO Main Screen”.

NOTE: This button is not available on the “CO Main Screen”.



Logout Button: this button logs the CO out of SPS.

# SPS Sample Screens

## CO Main Screen

Print Action View SPS



Version:RELQ4.2d

User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\*

Screen: CO Main Screen

01/27/2005 10:19 EST

FPA: FPA1

Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified

Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000TEST000001	No	Manual Check Ve...	00008281	Editable	01/26/2005	01/26/2005	1	\$6,546,464.00
0000TESTSDPR01	No	SDPR	00008282	Editable	01/27/2005	01/27/2005	2	\$525,000.00
00000TEST00002	No	Summary	00008281	Pending ...	01/27/2005	01/27/2005	5	\$785,616.00
00000TEST00003	No	Summary	00008282	Pending ...	01/27/2005	01/27/2005	6,005	\$656,465,555.00
00000TEST00005	No	Check Vendor	00008281	Pending ...	01/26/2005	01/26/2005	3	\$8,368,827.50
00000TEST00025	No	Summary	00008281	Pending ...	01/27/2005	01/27/2005	10	\$250,250.00
0000TEST001213	No	ACH Vendor	00008281	Pending ...	01/27/2005	01/27/2005	2	\$13,279.56

7 schedules loaded.

Back

Forward

Exit

# SPS Sample Screens

## CO Certify Schedule – View Payments

Print Action View SPS

User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\* Screen: Certify Schedule 01/27/2005 10:20 EST  
FPA: FPA1

Version:RELQ4.2d

Agency Name \*\*\*LIVE\*\*

Schedule Type Regular Check  
Schedule Sub-Type Vendor  
Total Number of Payments 3  
Total Amount \$8,368,827.50  
Office Number (ALC) 00008281

Agency Billing Address 1  
Agency Billing Address 2  
Agency Billing Address 3  
Agency Phone Number  
Schedule Number 00000TEST00005

#	Amount	Payee
1	\$1,222,250.00	FIRST NATIONAL BANK
2	\$6,546,546.00	FIRST NATIONAL BANK
3	\$600,031.50	FIRST NATIONAL BANK

View Payment View Next Payment

Payment Detail

Agency ID TRES  
Enclosure Code Name Only (0)  
Payment Amount 1,222,250.00  
Account Symbol SD546464  
Payee ID/TIN S6464646  
Type of Payment

Payee Name FIRST NATIONAL BANK  
Address 1  
Address 2  
Address 3  
Address 4

☒ TOP Offset Eligibility

Viewing schedule 1 of 1

Back

Forward

Exit

## A black and white photograph of a large, ornate skeleton key. The key has a heart-shaped bow at the top and a bit with several notches. It is lying on a textured, possibly stone or concrete, surface.

[Back](#)

# Forward

Exit



# SPS Sample Screens

## CO Certify Schedule – TAS Summary

Print Action View SPS

Version:RELQ4.2d

User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\* Screen: Certify Schedule 01/27/2005 10:22 EST  
FPA: FPA1

Schedule Type	Regular Check	Agency Name	***LIVE***
Schedule Sub-Type	Vendor	Agency Billing Address 1	
Total Number of Payments	3	Agency Billing Address 2	
Total Amount	\$8,368,827.50	Agency Billing Address 3	
Office Number (ALC)	00008281	Agency Phone Number	

**Schedule Summary Information**

Secure Payment System	Local System Date: 01/27/2005 10:22 EST	
Schedule Totals Display		
Schedule Type	Check Vendor	**** Live ****
Schedule Number	00000TEST00005	ALC 00008281
Number of Payments For This Schedule	3	
Total Amount For This Schedule	8368827.50	
Appropriation Summary		
Account Symbol	Amount	
SD546464	8368827.50	

Payment Detail

Agency ID	TRES	Payee Name	FIRST NATIONAL BANK
Enclosure Code	Name Only (0)	Address 1	
Payment Amount	1,222,250.00	Address 2	
Account Symbol	SD546464	Address 3	
Payee ID/TIN	S6464646	Address 4	
Type of Payment			

☒ TOP Offset Eligibility

Viewing schedule 1 of 1

Back

Forward

Exit

# SPS Sample Screens

## CO Certify Schedule – TAS Summary Details

Print Action View SPS

User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\* Screen: Certify Schedule 01/27/2005 10:23 EST  
FPA: FPA1 Version:RELQ4.2d

Schedule Type Regular Check Agency Name \*\*\*LIVE\*\*  
Schedule Sub-Type Vendor Agency Billing Address 1  
Total Number of Payments 3 Agency Billing Address 2  
Total Amount \$  
Office Number (ALC)

**Schedule Payment Information**  
Secure Payment System Local System Date: 01/27/2005 10:23 EST  
Schedule Totals Display  
Schedule Type Check Vendor \*\*\*\* Live \*\*\*\*  
Schedule Number 00000TEST00005 ALC 00008281  
Number of Payments For This Schedule 3  
Total Amount For This Schedule 8368827.50  
**Payment Summary**

Payment Number	Payee/Vendor ID	Payee/Vendor Name	Enclosure Code	Amount
1	S6464646	FIRST NATIONAL BANK	0	1222250.00
2	SDF65464	FIRST NATIONAL BANK	0	6546546.00
3	SF6464642	FIRST NATIONAL BANK	1	600031.50

  
OK

Payment Detail  
Agency ID  
Enclosure Code Name Only (0)  
Payment Amount 1,222,250.00  
Account Symbol SD546464  
Payee ID/TIN S6464646  
Type of Payment  
Address 1  
Address 2  
Address 3  
Address 4  
☒ TOP Offset Eligibility

Viewing schedule 1 of 1

Back

Forward

Exit

# SPS Sample Screens

## CO Certify Schedule – Continue Certification

Print Action View SPS

Version:RELQ4.2d

User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\* Screen: Certify Schedule 01/27/2005 10:23 EST  
FPA: FPA1

Schedule Type	Regular Check	Agency Name	***LIVE***
Schedule Sub-Type	Vendor	Agency Billing Address 1	
Total Number of Payments	3	Agency Billing Address 2	
Total Amount	\$8,368,827.50	Agency Billing Address 3	
Office Number (ALC)	00008281	Agency Phone Number	

**Schedule Summary Information**

Secure Payment System	Local System Date: 01/27/2005 10:22 EST	
Schedule Totals Display		
Schedule Type	Check Vendor	**** Live ****
Schedule Number	00000TEST00005	ALC 00008281
Number of Payments For This Schedule	3	
Total Amount For This Schedule	8368827.50	
Appropriation Summary		
Account Symbol	Amount	
SD546464	8368827.50	

[Continue Certification](#) [Show Payment Details](#) [Cancel Certification](#)

Payment Detail

Agency ID	TRES	Payee Name	FIRST NATIONAL BANK
Enclosure Code	Name Only (0)	Address 1	
Payment Amount	1,222,250.00	Address 2	
Account Symbol	SD546464	Address 3	
Payee ID/TIN	86464646	Address 4	
Type of Payment		<input checked="" type="checkbox"/> TOP Offset Eligibility	

Viewing schedule 1 of 1

Back

Forward

Exit

# SPS Sample Screens

## CO Certify Schedule – Confirmation

Print Action View SPS

Version:RELQ4.2d

User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\* Screen: Certify Schedule 01/27/2005 10:24 EST  
FPA: FPA1

Schedule Type	Regular Check	Agency Name	***LIVE**
Schedule Sub-Type	Vendor	Agency Billing Address 1	
Total Number of Payments	3	Agency Billing Address 2	
Total Amount	\$8,368,827.50	Agency Billing Address 3	
Office Number (ALC)	00008281	Agency Phone Number	
		Schedule Number	00000TEST00005

#	Amount	Payee
---	--------	-------

**SPS User Confirmation**

? You are about to certify schedule number 00000TEST00005.  
Pursuant to authority vested in me, I certify that the items listed herein are correct and proper for payment from the appropriation(s) designated hereon or in supporting vouchers.

OK Cancel

View Payment View Next Payment

Payment Detail

Agency ID	TRES	Payee Name	FIRST NATIONAL BANK
Enclosure Code	Name Only (0)	Address 1	
Payment Amount	1,222,250.00	Address 2	
Account Symbol	SD546464	Address 3	
Payee ID/TIN	S6464646	Address 4	
Type of Payment			

☒ TOP Offset Eligibility

Viewing schedule 1 of 1

Back

Forward

Exit

# SPS Sample Screens

## CO Certify Schedule – Certified Successful

Print Action View SPS

Version: RELQ4.2d


User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\* Screen: Certify Schedule 01/27/2005 10:25 EST

FPA: FPA1

Schedule Type	Regular Check	Agency Name	***LIVE**
Schedule Sub-Type	Vendor	Agency Billing Address 1	
Total Number of Payments	3	Agency Billing Address 2	
Total Amount	\$8,368,827.50	Agency Billing Address 3	
Office Number (ALC)	00008281	Agency Phone Number	
		Schedule Number	00000TEST00005

#	Amount	Payee
1	\$1,222,250.00	FIRST NATIONAL BANK

**SPS Response Message**

 Certification status message  
Certification of schedule number 00000TEST00005 is successful.

OK

View Payment View Next Payment

Payment Detail

Agency ID	TRES	Payee Name	FIRST NATIONAL BANK
Enclosure Code	Name Only (0)	Address 1	
Payment Amount	1,222,250.00	Address 2	
Account Symbol	SD546464	Address 3	
Payee ID/TIN	S6464646	Address 4	
Type of Payment			

☒ TOP Offset Eligibility

Viewing schedule 1 of 1

Back

Forward

Exit

# SPS Sample Screens

## CO Main Screen – Certified Schedule

Print Action View SPS



Version:RELQ4.2d

User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\*

Screen: CO Main Screen

01/27/2005 10:25 EST

FPA: FPA1

Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified

Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000TEST000001	No	Manual Check Ven...	00008281	Editable	01/26/2005	01/26/2005	1	\$6,546,464.00
0000TESTSDPR01	No	SDPR	00008282	Editable	01/27/2005	01/27/2005	2	\$525,000.00
00000TEST00002	No	Summary	00008281	Pending ...	01/27/2005	01/27/2005	5	\$785,616.00
00000TEST00003	No	Summary	00008282	Pending ...	01/27/2005	01/27/2005	6,005	\$656,465,555.00
00000TEST00025	No	Summary	00008281	Pending ...	01/27/2005	01/27/2005	10	\$250,250.00
0000TEST001213	No	ACH Vendor	00008281	Pending ...	01/27/2005	01/27/2005	2	\$13,279.56
00000TEST00005	No	Check Vendor	00008281	Certified	01/27/2005	01/26/2005	3	\$8,368,827.50

State

7 schedules loaded.

Back

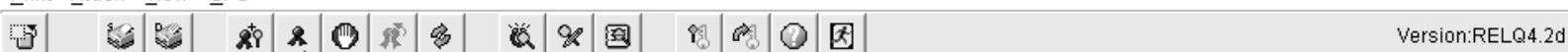
Forward

Exit

# SPS Sample Screens

## CO Main Screen – Certify Without Viewing

Print Action View SPS



Version:RELQ4.2d

User: STEVE1 JONES1 (CO)\*\*\*LSE\*\*\*

Screen: CO Main Screen

01/27/2005 10:26 EST

FPA: FPA1

Certify Without Viewing

Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified

Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000TEST000001	No	Manual Check Ven...	00008281	Editable	01/26/2005	01/26/2005	1	\$6,546,464.00
0000TESTSDPR01	No	SDPR	00008282	Editable	01/27/2005	01/27/2005	2	\$525,000.00
00000TEST00002	No	Summary	00008281	Pending ...	01/27/2005	01/27/2005	5	\$785,616.00
00000TEST00003	No	Summary	00008282	Pending ...	01/27/2005	01/27/2005	6,005	\$656,465,555.00
00000TEST00025	No	Summary	00008281	Pending ...	01/27/2005	01/27/2005	10	\$250,250.00
0000TEST001213	No	ACH Vendor	00008281	Pending ...	01/27/2005	01/27/2005	2	\$13,279.56
00000TEST00005	No	Check Vendor	00008281	Certified	01/27/2005	01/26/2005	3	\$8,368,827.50

7 schedules loaded.

Back

Forward

Exit

# SPS Sample Screens

## CO Main Screen – Certify Without Viewing

Print Action View SPS

Version:RELQ4.2d

User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\* Screen: CO Main Screen 01/27/2005 10:27 EST  
FPA: FPA1  
Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000TEST000001	No	Manual Check Ven...	00008281	Editable	01/26/2005	01/26/2005	1	\$6,546,464.00
0000TESTSDPR01	No	SDPR	00008282	Editable	01/27/2005	01/27/2005	2	\$525,000.00
00000TEST00002	No						5	\$785,616.00
00000TEST00003	No						6,005	\$656,465,555.00
00000TEST00025	No						10	\$250,250.00
0000TEST001213	No						2	\$13,279.56
00000TEST00005	No						3	\$8,368,827.50

**SPS User Confirmation**

? You are about to certify 1 schedule(s) without viewing!  
Pursuant to authority vested in me, I certify that the items listed herein are correct and proper for payment from the appropriation(s) designated hereon or in supporting vouchers.

OK Cancel

Back

Forward

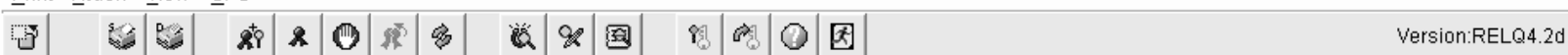
Exit



# SPS Sample Screens

## CO Main Screen – Certified Schedule Confirmation

Print Action View SPS



Version:RELQ4.2d

User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\*

Screen: CO Main Screen

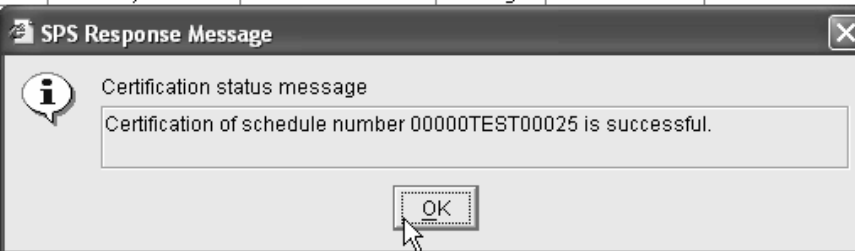
01/27/2005 10:27 EST

FPA: FPA1

Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified

Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000TEST000001	No	Manual Check Ven...	00008281	Editable	01/26/2005	01/26/2005	1	\$6,546,464.00
0000TESTSDPR01	No	SDPR	00008282	Editable	01/27/2005	01/27/2005	2	\$525,000.00
00000TEST00002	No	Summary	00008281	Pending ...	01/27/2005	01/27/2005	5	\$785,616.00
00000TEST00003	No						6,005	\$656,465,555.00
00000TEST00025	No						10	\$250,250.00
0000TEST001213	No						2	\$13,279.56
00000TEST00005	No						3	\$8,368,827.50



Back

Forward

Exit

# SPS Sample Screens

## CO Main Screen – View Extracted Schedules Button

Print Action View SPS

Version:RELQ4.2d

User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\* Screen: CO Main Screen 01/27/2005 10:28 EST

FPA: FPA1

Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000TEST000001	No	Manual Check Ven...	00008281	Editable	01/26/2005	01/26/2005	1	\$6,546,464.00
0000TESTSDPR01	No	SDPR	00008282	Editable	01/27/2005	01/27/2005	2	\$525,000.00
00000TEST000002	No	Summary	00008281	Pending ...	01/27/2005	01/27/2005	5	\$785,616.00
00000TEST000003	No	Summary	00008282	Pending ...	01/27/2005	01/27/2005	6,005	\$656,465,555.00
0000TEST001213	No	ACH Vendor	00008281	Pending ...	01/27/2005	01/27/2005	2	\$13,279.56
00000TEST000005	No	Check Vendor	00008281	Certified	01/27/2005	01/26/2005	3	\$8,368,827.50

6 schedules loaded.

Back

Forward

Exit

# SPS Sample Screens

## CO Main Screen – View Extracted Schedules

Action SPS

Version:RELQ4.2d

User: STEVE1 JONES1 (CO)\*\*\*LIVE\*\*\*

Screen: View Extracted Schedules

01/27/2005 10:30 EST

FPA: FPA1

Filter: Extracted Schedules

Sort: Schedule Number

Schedule Number ▾	Pseudo-Li...	Type/Sub-ty...	Destination R...	Office Num... (ALC)	Print Dispositi...	Extract Dispositi...	St...	State D...	Print Sequen... Number	Extract Num...	Date C Last E
0000SUM36EXTEN	Yes	Summary	AFC	00008280	SUCCESS	N/A	Ext...	01/26/2...	0	0	01/26/...
0000SUM12EXTEN	No	Summary	AFC	00008280	SUCCESS	SUCCESS	Ext...	01/26/2...	99998	99998	01/26/...
00000TEST00025	No	Summary	KFC	00008281	SUCCESS	N/A	Aut...	01/27/2...	99998	----	01/27/...
00000000SDPR35	Yes	SDPR	PFC	00008280	SUCCESS	N/A	Ext...	01/26/2...	0	0	01/26/...
00000000SDPR11	No	SDPR	PFC	00008280	SUCCESS	SUCCESS	Ext...	01/26/2...	99998	99998	01/26/...
00000000ACH110	Yes	ACH Prenot...	KFC	00008280	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
00000000ACH109	Yes	ACH Prenot...	KFC	00008283	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
00000000ACH108	Yes	ACH Prenot...	KFC	00008282	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
00000000ACH107	Yes	ACH Prenot...	KFC	00008281	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
00000000ACH106	Yes	ACH Prenot...	KFC	00008280	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
00000000ACH105	Yes	ACH Prenot...	KFC	00008283	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
00000000ACH104	Yes	ACH Prenot...	KFC	00008282	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
00000000ACH103	Yes	ACH Prenot...	KFC	00008281	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
00000000ACH102	Yes	ACH PreAut...	KFC	00008280	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
00000000ACH101	Yes	ACH VA Be...	KFC	00008283	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
00000000ACH100	Yes	ACH RRB B...	KFC	00008282	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
000000000CHK37	Yes	Check Tax	KFC	00008280	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
000000000ACH99	Yes	ACH OPM B...	KFC	00008281	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
000000000ACH98	Yes	ACH SSI Be...	KFC	00008280	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...
000000000ACH97	Yes	ACH SSA B...	KFC	00008283	N/A	SUCCESS	Ext...	01/26/2...	----	0	01/26/...

◀

▶

Back

Forward

Exit